



Example of Integration Specialist Job Description

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Our innovative and growing company is hiring for an integration specialist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for integration specialist

- Creating and managing a best-in-class, complete and managed external-facing API layer to be used for business-partner integration, to support external thick- clients
- Assist the Project or Program Manager in reviewing and documenting customer requirements into a Project Scope Statement
- Assist the Project or Program Manager in documenting meeting minutes for weekly status calls and any one-off calls with subject matter experts
- Engage internal and customer business owners/stakeholders as needed and maintain a project-level resource matrix
- Assist the Project or Program Manager in development and maintenance of the project plan and daily activities tied to the implementation
- Assist the Project or Program Manager in assembling spreadsheets for bulk-loads to core systems
- Assist the Project or Program Manager in tracking issues/risks
- Assist the Project or Program Manager in monitoring milestones, communication of progress and escalation of risks until a project is live and transitioned to the sales/sales support team(s) to maintain
- Possesses the ability to meet assigned deliverables in a timely manner with appropriate guidance
- Translates work experience into problem-solving skills

Qualifications for integration specialist

- Works effectively in a team-based organization, collaborates cross-functionally
- Stewards 3D information to reflect the aircraft design at the serial number level and creates reporting to demonstrate integrity of design
- Pro-actively works with teams to address issues found or reported
- Be able to act as System Administrators in a Windows environment overseeing the configuration, deployment, test, support and expeditionary enterprise solutions in the military domain
- Full understanding and experience working with DISA security compliance settings for the platforms provided to base level customers, this include a full understanding of the operating system security parameters such as permissions, GPOs, security templates, HBSS, HIPs