



Example of Instrument Supervisor Job Description

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Our growing company is looking to fill the role of instrument supervisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for instrument supervisor

- Communicating effectively within the maintenance organization and with the Business team leaders throughout the refinery
- Developing, mentoring and training First Line Supervisors to enhance their skills
- Establishing training objectives and manage training opportunities to ensure quality craftsmanship from electrical, instrument and analyzer technicians
- Ensuring all work activities are coordinated with other crafts and groups including projects and turnaround
- Ensuring routine maintenance work flow process is followed
- Ensuring communication with operations happens daily
- Working with projects group to ensure maintainability of new systems and proper training for electrical and instrument technicians on new equipment
- Working with reliability group to constantly eliminate bad actors, through upgrades or procedures
- Ensuring overall integrity of Safety Instrumented System and critical instruments by maintaining compliance with all preventative maintenance activities
- Sharing and maintaining overall refinery maintenance budget

Qualifications for instrument supervisor

- Participating in the safety process

metallurgical and environmental engineering, codes, policies and standards

- Working with operations and other groups to fully understand the scope, priority and needed timing for instrumentation and analyzer maintenance work orders
- Supervising daily and turnaround company and contractor instrument mechanics including analyzer personnel
- Coordinating with Environmental and Operations Departments to ensure reliable measurement of all reportable process variables
- Analyzing problems, approve action plans, assigns tasks and ensures corrective action is carried out on highly technical problems