



# Example of Instructional Specialist Job Description

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Our growing company is hiring for an instructional specialist. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for instructional specialist

- Assist ESMLRC Medical Director and Director in coordinating the efforts of hospitals serving as affiliates to the EMSLRC in the Paramedic and EMT Programs
- Evaluate and implement changes to EMSRLC educational programs to support the mission, strategic plan and financial integrity in accordance with overall departmental objectives
- Assist with other course direction/instruction as directed by Director
- Assist in the conduct of educational meetings
- Help collect, organize and produce educational materials
- Assist with School and Community gardens
- Assist Program Coordinator with the Master Gardner and Urban Horticulture programs
- Assist in planning, establishment and evaluation of educational field research projects
- Plans and supervises the set up of laboratory experiments including assembling equipment, preparing reagents and solutions
- Class facilitation in various content areas

## Qualifications for instructional specialist

- Provides faculty with assistance and training in the use of instructional technologies to support educational objectives

- Basic instructional technology training skills or demonstrated training experience
- Advanced degree in Rhetoric, Composition, English, Philosophy or Law
- Knowledge of educational and training development
- The ability to teach students how to use logic and think critically, analyze an issue/argument, recognize relevant information and determine at what point there is sufficient information to reach a conclusion