



Example of Infrastructure Lead Job Description

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Our growing company is looking for an infrastructure lead. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for infrastructure lead

- Working in a high performance team and be able to 'keep up'
- Strong stakeholder engagement and management working with Project Manager and multiple stakeholders to manage their needs, expectations, requirements with a focus on continuous improvement in processes and efficiencies
- Creating and maintaining comprehensive project documentation such as project plan, financial and status reporting using Microsoft tools
- Ability to operate effectively both independently and in a team with attention to detail
- Collaboration between internal/external teams including our Project Management Office
- Knowledge or experience of project management methodologies such as PMP, Prince2, Agile, Scrum
- Participates in Enterprise Transformation activities, leads Infrastructure Solution Design and Deployment activities at Landing Zone (LZ including Public Cloud) locations
- Participates and Approves all Changes to the site Infrastructure via Change Management procedures
- Maintains a non-technical, Infrastructure Management posture which includes asset management, financial management (capex and opex), obsolescence status
- Participates in IT Governance including but not limited to the following

Qualifications for infrastructure lead

- LAN troubleshooting/problem determination skills (Ethernet, Hot Standby Router Protocol (HSRP), Enhanced Interior Gateway Routing Protocol (EIGRP), Border Gateway Protocol (BGP)
- CISCO firewall/Virtual Private Network (VPN) equipment, Adaptive Security Appliance, CISCO Aggregation Service Routers (ASR), and Virtual Switching Systems (VSS)
- IP services, , IP, Multicast, Quality of Service (QOS), and Simple Network Management Protocol (SNMP)
- ITIL Intermediate certification in Service Operations, Service Transition, or Operational Support and Analysis (OSA)
- Understanding of IT Service and Delivery Management principles with a proven track record of delivering results and introducing practical project management techniques to programs
- Exhibit confidence communicating and interacting with management across LOB & technology teams