



Example of Information Systems Specialist Job Description

Powered by www.VelvetJobs.com

Our growing company is looking to fill the role of information systems specialist. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for information systems specialist

- Provide first level technical support for all lines of business applications and assist HMS IT Service Reps with help desk related duties as needed
- Experience in managing Drupal or WordPress based web applications, in particular Social Networking and Web 2.0
- Experience working in a large-scale international organization
- Demonstrable ability to manage open source development teams dispersed globally
- P = points of the financial proposal being evaluated
- Z = price of the proposal
- Application Delivery - participants will have the opportunity to learn about our software delivery processes including the role of Software Developers, Business Systems Analysts, UI Designers and Project Managers
- Database Engineering -- participants will have the opportunity to learn about the role of our Database Engineers and Administrators
- Enterprise Performance Management -- Participants will have the opportunity to learn about Acuity Brand's Enterprise Performance Management and Business Intelligence systems
- Maintain the overall integrity and quality of the RIM system(s), including regular data improvement, enforcement of database business processes, business rules and other set up

Qualifications for information systems specialist

- Minimum 6 months experience in it financial systems (could be from internship)
- Understanding of financial processes and flows
- Experience in Oracle Finance Applications
- Experience in Concur T&E application
- Working knowledge in project management
- A Bachelor's Degree and three (3) years or more of related experience or a Master's Degree and one (1) year of related experience is required