



Example of Information Security Compliance Job Description

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Our company is growing rapidly and is looking to fill the role of information security compliance. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for information security compliance

- Partner with business and technology teams to assess and develop appropriate security requirements
- Knowledge of the CIS top 20 controls and how they apply to on premise and cloud environments
- Conduct technical and business reviews for security flaws or vulnerabilities
- Provide consistent and professional requirements to project teams
- Ability to track and maintain multiple projects and deliverables
- Report the levels of IT compliance risk and control effectiveness to key stakeholders such as IT-business unit management, senior management, legal management, internal/external auditors, and so on
- Monitor remediation effort of IT compliance control deficiencies
- Identify any gaps between the desired level of compliance and monitor the current level of maturity
- Be an advocate to the Business relative to meeting compliance objects
- Audit review (internal/external)

Qualifications for information security compliance

- Experience managing PCI compliance programs as a QSA or ISA for a Level 1 Merchant
- Proven experience in regulatory compliance, IT audit, Information Security, IT Operations

- Proficiency with industry frameworks such as ISO 27001/27002 and SOX ITGC's
- Network Security & Forensics
- System Hardening - Windows & Linux