



Example of Information Security Advisor Job Description

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Our growing company is hiring for an information security advisor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for information security advisor

- Provide detailed data analysis, insights, and operational reporting to aid Retail teams in the development and delivery of remediation plans
- Provide centralized financial oversight and budget planning support of compliance initiatives within Retail IT
- Support internal and external technology audit activities and collaborate in the development of audit finding remediation plans
- Monitor and maintain internal departmental compliance processes with a focus on effectiveness, efficiencies, and continuous improvement
- Conduct internal IT security policy and compliance procedure reviews to assess departmental compliance
- Demonstrated ability to work independently to manage personal workload
- Demonstrated ability to handle concurrent high priority tasks and work in dynamic environment of security discoveries on a daily basis
- Solid analytical skills to define complex business processes or resolve complex business issues
- Ability to communicate at executive and departmental levels
- Ability to work effectively across a variety of functional IT and business areas

Qualifications for information security advisor

- Relevant industry security certifications would be advantageous
- Supports the lines of business and staff agencies with Information Security

- Responsible for the implementation and interpretation of Information Security policies, guidelines and standards including the Information Security awareness program
- Supports cross-functional teams through the problem resolution process, ensures necessary technology security controls exist and troubleshoots non-complex Information Security issues
- Could performs physical site assessments of business partners, provides peer review of work product and deliverables and executes release of information analysis to third party business partners
- Executes the Information Security risk and control identification, evaluation, documentation, analysis and reporting processes including analytic tools