



Example of Information Security Advisor Job Description

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Our growing company is hiring for an information security advisor. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for information security advisor

- This role will also perform risk assessments on projects being delivered and any new IS-related services being deployed (including extranet services)
- Leads the development of requirements, system architecture, and software design of security products and services
- Leads the development of strategies for discovery, evaluation and response to new networking attacks
- Provide oversight related to various audit engagements
- Raise awareness, educate project team's members of security requirements, and provide technical guidance when required to facilitate compliance
- Document issues and present formal reports to project teams and/or senior management
- Work with the organization's Privacy Officer to ensure projects adhere to Federal/Provincial privacy requirements
- Participate in the intake process ensuring projects are assigned to members of the team in a timely manner
- Ensure that all projects receive timely updates and all requests are updated within the team's tracking tools
- Support the further development of the organization's information security policies and procedures

Qualifications for information security advisor

- Anticipates Federal and State regulatory and business partner Information

- 6+ years facilitating risk assessment sessions with all levels of management and executive management
- Bachelor's degree in MIS, Computer Engineering, Cyber Security, IT or related disciplines or 4 years of additional work experience in IT, Information Security, Cyber Security or equivalent in lieu of a degree
- Provides advanced advice and acts as an Information Security subject matter expert liaison between the company and staff agencies through formal and ad-hoc inquiries
- Provides governance and leads identifying, analyzing and initiating changes in the Information Security policies, guidelines and standards including advising company and staff agencies in support of developing and managing the Information Security awareness program
- Leads the planning, design, development and execution of the Information Security risk and control identification, evaluation, documentation, analysis and reporting processes including analytic tools