



## Example of Information Risk Management Job Description

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Our company is growing rapidly and is hiring for an information risk management. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

### Responsibilities for information risk management

- Participate in enterprise-wide policy creation, assessment, and protection of data, security-related infrastructure, applications, and processes as they pertain to the evaluation of third parties providing services to US Bancorp
- Documents complex business and system processes and procedures through the use of industry standard process flow and flow charting techniques
- Conducts independent assessments and reviews based on the nature of the project (e.g., complexity, criticality )
- Supports business partners in establishing business continuity and disaster recovery priorities and requirements, and the management of business continuity executions
- Works closely with Global IRM and Asia Division IRM the problem management, legal and compliance teams for incident management
- Oversee and manage the operationalization of Vendor Information Risk, Data Leakage Prevention and Clear Desk programs in the region
- May conduct independent information risk assessments and reviews of third-parties and technology projects
- Assess and communicate Information and Technology risks associated with all material purchases or projects of the company
- Escalate, Report, Communicate to Executive and Risk Committees
- Perform Information and Technology risk assessments and serve as an internal monitor for technology risk issues and responsible to enforce compliance

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- Articulate Risk and Control goals and objectives in an advisory capacity that engages the stakeholders to act, develop and implement risk mitigation plans
  - Strong analytical and reporting skills with good attention to detail
  - Bachelor's or Master's degree in Information Systems, Computer Science, Finance or other related field
  - Ability to effectively communicate and present information security issues to technical and nontechnical audiences
  - Knowledgeable in the ISO 27001/27002 framework, NIST Cyber Security risk frameworks
  - Experience with the banking/financial services industry including regulatory environment and risk management practices