



## Example of Information Assurance Manager Job Description

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Our growing company is looking to fill the role of information assurance manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

### Responsibilities for information assurance manager

- Will also prepare and review internal and external financial statements, incl
- Perform substantive audit testing and assist in engagement management
- May be assigned to various, unanticipated sites throughout the United States
- Supporting the government in providing technical assistance in support of the DoD, DA, and FORSCOM inspections and Staff Assistance Visits (SAVs)
- Supporting administration, drafting, reviewing, updating policy and guidance that implements Federal and DoD policies and requirements based on the FORSCOM and subordinate units/sites mission and environment
- Assist with drafting, annual reviewing, editing, updating, analyzing, and recommending guidance, Standard Operating Procedures (SOP's), Tactics, Techniques, & Procedures (TTPs), Plan of Action and Milestones (POA&M's) for FORSCOM and subordinate units/sites
- Assist in collecting, compiling and reporting APMS, and FISMA, or successor program compliance metrics for FORSCOM, G6, CSID, Cybersecurity Branch and subordinate units/sites unclassified and classified networks, devices, personnel and systems using the eMASS
- Support the government in formulating and documenting technical approaches to review, establish, and maintain standards and site security procedures
- In this role the candidate will also be involved in decisions regarding the hiring, firing, promotion, and award decisions concerning direct reports
- Systems Project Management

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- Self-motivated, detail-oriented and pragmatic
  - Team player who is analytical and solution-focused while meeting deadlines
  - At least 2 years of experience communicating and presenting to senior level management
  - At least 1 year experience in Third Party Management
  - CISSP, CISA, and CRISC certification
  - 2 years of experience in PCI DSS, CoBIT Framework, Physical Security, and IT Operations Management