



# Example of Information Architect Job Description

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Our company is growing rapidly and is looking to fill the role of information architect. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for information architect

- Provides expertise in data modeling and data governance for Business Intelligence applications
- Utilizes clinical, technical and analytical skills in evaluation proposed projects and makes recommendations
- Draft security procedures and standards to be reviewed and approved by executive management
- Provide oversight and guidance on new capabilities for Information Security standards and best practices in foundational areas, such as Identity Management
- Track developments and changes in the digital business and threat environments to ensure that they're adequately addressed
- Act as a bridge between the Policy and Compliance teams and the Security Operations teams to ensure standards are communicated effectively and met across all the organization
- Be a trusted resource to assist in the Vendor Management process with potential vendors to Bain and provide assessment expertise and guidance as to their ability to house Bain intellectual property (IP)
- Incrementally develop conceptual, logical and physical data models for new database objects using ER/Studio CASE tool
- Collaborate with database administrators on storage requirements, performance strategy
- Advocate for Data Management principles and capabilities within the

## Qualifications for information architect

- Self-starter able to execute with minimal supervision
- Familiarity with frameworks and patterns such as the DMBoK DAMA dictionary, TOGAF, APQC, BDNA Technopedia
- Experience designing user interfaces for mobile experiences (iPhone, Android and tablet) a plus
- Advanced proficiency in a variety of tools including Visio, Axure and/or InDesign, the MS Office Suite
- The successful candidate should be curious about new information technologies and their application, possessing great problem solving, communication, mentoring and management skills
- Online technology background