



# Example of Info Security Analyst Job Description

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Our innovative and growing company is looking for an info security analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for info security analyst

- Coordinates scanning policies and schedules with business and operations teams
- Responsible for analyzing the results of audits related to control weaknesses, to produce recommendations on whether risk should be accepted, or remediated prior to placing systems/applications into the production environment
- Works within vulnerability management team to ensure vulnerabilities are properly tracked, reported, and closed
- Develops remediation reports, out briefs, and scorecards addressing risk, vulnerability, and organizational processes
- Clearly advises stakeholders and technical teams on vulnerabilities, criticality, impacts, and remediation to meet information security standards
- Applies excellent project management skills to ensure organizational vulnerabilities are documented, tracked, and addressed
- Interacts with existing Governance Risk and Compliance (GRC) team to collect metrics and deliver risk acceptance issues
- Conducts data analysis on information security compliance / risk trends and significant variances for senior
- Perform penetration testing of existing and new solutions
- Develop/Implement continuous monitoring plan across multiple security domains (familiar with tools used in compliance and vulnerability assessments)

## Qualifications for info security analyst

- Perform shift work in 24/7/365 environment
- Ability to obtain and maintain a DOE Q-level clearance
- Obtain Security+ within 6 months and/or maintain active Security+ certification status
- Assured Compliance Assessment Solution (ACAS) experience a plus
- Experience with penetration testing or vulnerability management preferred