



# Example of Industrial Security Specialist Job Description

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Our company is growing rapidly and is looking for an industrial security specialist. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for industrial security specialist

- Assist FSO as a liaison with contract guard force
- Conducts security awareness training and education program
- Identifies deficiencies, develops and implements corrective actions
- Initiate, track, and document the control of classified materials in use at AUTEK
- Local law enforcement coordination
- Coordinate physical security for special events
- Maintain classified contract program
- Assist with on-site inspections required by government regulations
- Conduct/oversee investigations and file required reports
- Review and evaluate security component of technical evaluations and requests for proposal

## Qualifications for industrial security specialist

- Familiar with classification management process and classification guides associated with DoD information
- Irving, TX
- Occasional TDY travel required
- Security Clearance/Special Program Access or other Government Access Requirements are mandatory

- Familiarity with National Industrial Security Program (NISP) is preferred