



# Example of Industrial Manager Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of industrial manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for industrial manager

- Preparation of reports, proposals, and tender/bid submissions, budgets, project plans, and other supporting documentation, as required
- When necessary, becomes involved with the delivery of projects as required
- Collaborate with the key internal & external, the factory leadership to achieve project objectives aligned with business needs
- Ensure compliance to corporate and factory standards GI 21.010-, GI 21.908, CST, OPEX
- Responsible for all industrial calibrations across Australia – field and depot
- Cross train internal calibration/service engineers and field calibration/service engineers
- Providing technical assistance to customers, service technicians, sales service administration and customer service teams
- Supervise the day to day activities of the Scientific Service Engineers to ensure the daily service requirements are being met
- Provide excellent service to customers by being responsive to any service matters, questions or enquiries and to professionally communicate with customers regarding job status, potential delays or problems in meeting their requirements
- Ensure tactical execution of strategy and direction from Technical Services Manager

## Qualifications for industrial manager

- Must have good project management experience
- Act as the primary Global Lubricant's Technology (GLT) Industrial/Commercial Vehicle Oils (CVO) representative into the Operating Unit (OU) Lubricant Business Management (LBM) Product Management Review Meeting (PMR) and OU project portfolio review forums
- Act as the primary program coordinator for Tier 1 programs and projects within the GLT Technology Deployment team, working with the other Technology Deployment teams to ensure program implementation success
- Provide day to day management for Challenger graduates during their Industrial/CVO rotation and support the overall Formulated Products Technology (FPT) Americas Challenger Graduate Program
- Assist the Technology Deployment Director/Manager to co-ordinate, monitor and report all technology deployment activity within the OU