



Example of Indirect Tax Job Description

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Our growing company is looking for an indirect tax. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for indirect tax

- Executes Internal Controls over Indirect Tax process
- Management of own portfolio of audits
- Negotiation of positions through data and legal analysis
- Timely communication of audit results to management
- Cross-functional collaboration and coordination with other areas of tax (Indirect Tax compliance, planning and systems teams) to achieve optimal audit results, advance Indirect Tax efforts and provide education on issues creating audit assessments
- Performing data analysis and supporting reverse audit projects to ensure accurate sales and use tax compliance and identification/capture of refund opportunities
- Making VAT judgements international services
- Tax accrual &
- Support tax audits and gather information in response to IDRs
- Supports tax projects with outside service providers, including tax credits and incentives, restructurings and reorganizations other tax related projects

Qualifications for indirect tax

- Strong working knowledge of tax systems (Vertex a plus) and database applications
- Very Strong Academics

- Preference would be given to CA rank holder or both the groups in first attempt
- Good knowledge of Tax Laws, rules and procedures & working knowledge State VAT/CST
- Experience in other indirect tax laws