



# Example of Indirect Tax Job Description

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Our innovative and growing company is hiring for an indirect tax. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for indirect tax

- Review and advise on indirect tax compliance issues as necessary, including systems audits, systems design and implementation, and process streamlining
- Manage country and product-specific VAT/GST issues
- Manage global and regional relationships with both internal and external stakeholders
- Provide training to relevant teams on indirect tax issues
- Liaise globally with Tax authorities for submission of returns and follow up queries
- Indirect Tax activities required by corporate directives and policies
- Indirect Tax review and approval for assigned countries
- Supervision and support of the employees of External Service Provider in the area of VAT
- Cooperation with external and internal counter parties within VAT function
- The free of charge disposal for VAT purposes

## Qualifications for indirect tax

- Researching advanced Indian VAT, Entry Tax/Octroi, Service Tax and Central Excise Tax and other indirect tax issues - working with tax authorities and outside advisers as necessary - as part of a global tax team
- Providing / developing end-to-end tax requirements for projects and business initiatives, the candidate will work closely with the other tax teams to scope these requirements

strategies

- Assisting with managing, coordinating and reviewing Indian tax compliance for all indirect taxes
- Degree in law or accounting - chartered accountant (or equivalent) or law degree preferred
- Advanced knowledge of Excise, Service Tax and VAT