



## Example of Indirect Manager Job Description

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Our company is looking for an indirect manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

### Responsibilities for indirect manager

- Develop a comprehensive selection matrix which will be used by both Engineering and Procurement for all hardware needs
- Identifying and prioritizing procurement initiatives allocating the appropriate time and resources to ensure timely completion
- Sets up and delivers all training requirements for third party retailers in the markets
- Overseeing existing supplier relationships to optimize savings delivery through vendor negotiations and continuous improvement opportunities
- Act as indirect tax contact for specific business lines and projects, providing quality and timely guidance
- Directly managing account managers and sales specialists in a specific channel sales territory
- Participate in the design, development and implementation of the country's taxation strategies, inline with the Global guidelines continuously enhancing the role in improving Business performance and competitiveness in the market place
- To proactively represent and champion Tax & other tax related activities at all Sectors of J&J, fostering positive cross-functional working
- To ensure compliance with local statutory legal requirements
- Coordinate with the external and internal auditors, Govt

### Qualifications for indirect manager

- Prospecting and developing a Greenfield - proven success prospecting, building a pipeline, moving opportunities through the sales cycle
- Basic knowledge of commodities
- Effectively work in cross functional environment eg
- BS/BA with 9+ years, Masters degree with 7+ years, or Doctoral degree with 4+ years of experience from accredited institution is a requirement, with major in Business, Finance or Economics preferred
- Expertise in multiple Professional Services categories, such as HR, Legal, Marketing and Consulting is required
- Knowledge of Lean and/or Six Sigma concepts highly desirable