



# Example of Indirect Manager Job Description

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Our innovative and growing company is looking for an indirect manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for indirect manager

- Develops strong cross-functional relationships with departments external to Procurement to achieve goals and improvement opportunities in a Continuous Improvement (CI) culture
- Collaborate with internal subject matter experts and engage them to actively participate in on-going sourcing efforts
- Track saving projects and report results monthly
- Putting together and reviewing RFQ's, while coordinating proposal reviews with stakeholders during the bidding process
- Construct financial/qualitative models to assess supplier abilities at competitive price points
- Embrace and track supplier diversity spend by reporting performance annually to GSA and developing the small business subcontracting plan
- Track and update relevant commodity indexes as required
- Ability to coordinate and impact a geographically diverse workplace with multiple site locations and operations in LATAM
- Comfortable communicating and presenting at all levels of the organization
- Maintains reporting requirements and forecasts

## Qualifications for indirect manager

- At least 8 years of strategic sourcing relevant experience
- Bachelor degree, prefer master and MBA

- Creative & Innovative - Drives innovative selling strategies among the sales force in recognition of changing sales dynamics and customer accessibility
- Bachelor degree above, computer science related majors are preferred
- Minimum of 3 years direct, complex solution software sales experience, preferably in the DoD with a smaller percentage of tie dedicated to commercial partners – 80% DoD/20% commercial