Our company is looking to fill the role of indirect buyer. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for indirect buyer

- Maintain relevant purchasing data in various systems (SAP, SRM, MDM)
- Provide support and training to the stakeholders in using various systems (SAP, MDM, SRM)
- Execute Global Indirect Purchasing Strategy within area of responsibility
- Interact with indirect (Energy, MRO/Temporary Labor) leaders to optimize EMEA indirect supply conditions
- Responsible to execute Purchasing functions in compliance with global and national/regional initiatives
- Prepare and execute indirect contract negotiations in EMEA region in alignment with single facility needs
- Drive the quotation processes, define evaluation criteria, identify and select suppliers, execute the evaluation process, refine and validate sourcing and purchasing options, manage buy-in of business unit leaders
- Responsible to build sound relationships with suppliers and partners (internal and external)
- Manage contract information to ensure that portfolio has consistent information and renewals or termination due date are under control
- Continually look for ways to exceed customer's expectations, increase efficiency implement better processes and achieve cost savings globally

Qualifications for indirect buyer

- Selects sourcing approach for a specific commodity that will yield the best combination of price, quality and service to LS&CO (alternatives might include bidding, using a private B2B exchange, reverse auction, sole source negotiation)
- Exercises judgment to negotiate and execute goods and/or services contracts that balance user needs with budget and market constraints
- Analyzes financial, operational, and subjective user feedback data to determine effectiveness of supplier provided goods and services
- Analyze and solve problems (Gathers relevant information systematically