



Example of Incident Management Analyst Job Description

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Our innovative and growing company is looking to fill the role of incident management analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for incident management analyst

- Takes initiative to support manager with maintenance tasks, organizational support, and special projects to improve internal functioning of team
- Assist in the creation of new training and knowledge transfer materials
- Articulate and represent incidents with a focus on business impact in community forums such as regular meetings and conference calls
- Anticipate and champion needed communication to team, SME's, user community and partners
- Escalate issues timely, objectively and with sensitivity to team dynamics
- Develop collaborative working relationships with individual contributors (SME's and partners) in assigned domain
- Assists in developing policies and procedures to ensure information system reliability and accessibility (e.g., documentation, notifications, web content, and alerts)
- Enforce and recommend organizational policies, procedures and methods to protect sensitive data and information from being compromised
- Participation in information security awareness and training initiatives to educate workforce about information risks
- Representing Information Security with various organizational project teams, at management meetings and with external organizations

Qualifications for incident management analyst

- Knowledge of forensic tools with a focus on analytics
- Understanding of international financial services industry and capital markets
- Ability to work in a challenging, fast-paced, international environment
- Network technologies understanding
- Specialize in network and host centric analysis