



Example of Improvement Analyst Job Description

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Our company is looking to fill the role of improvement analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for improvement analyst

- Drives Lean principles, functioning as a primary change agent
- Monitors Lean initiatives to schedules and deliverables, ensuring business objectives are met
- Develops and implements Lean training and provides consultation
- Perform time observations, create and maintain standard work sheets, standard work combination sheets, percent load charts, plant visual controls, driver measure boards and other metrics
- Consulting with internal partners in information technology, business analytics, HR, Finance, to build and support end-to-end process design, development and metrics
- Supporting delivery of solutions including improvement opportunities, process changes, labor standards, DC reconfigurations
- Developing specific technical expertise, , Labor Management System Implementation, DC Design, Operations Implementation, Warehouse Management System Implementation
- Identify and promote opportunities to achieve continuous improvement in operational and process performance
- Ensure customer satisfaction throughout the project life by challenging project steps defined at start against changing customer's business requirements
- Ensure supporting systems are maintained in compliance to the process and data sources standards

Qualifications for improvement analyst

- Skilled in Microsoft Excel, Word, and Visio (or related process mapping tool)
- Must be able to meet deadlines and to produce meaningful results in a challenging environment
- Green Belt preferred, but not required
- Experience with of Microsoft Visio an asset
- Able to multi-task, prioritize projects and work independently effectively within a team environment