



Example of Imaging Tech Job Description

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Our company is searching for experienced candidates for the position of imaging tech. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for imaging tech

- Scans hard-copy paper documents to the patient's medical record as needed
- Performs outbound calls from the Imaging work queue, to assist in scheduling pending exams
- Assists in the cleaning, maintenance, stocking and preparation of rooms
Insures that supplies are ordered and maintained
- Adheres to radiology polices and infection control standards
- Navigates PACS, EMR and Radiant with ease
- Schedules/Checks in/arrives patients for their imaging appointments
- Utilizes Imaging Work Queue
- Burning / Importing of CD's
- Scans documents into the EMR
- Sends and retrieves information throughout the hospital

Qualifications for imaging tech

- Experience with conventional X-ray, R&F and Cath lab strongly desired
- High School Diploma or GED preferred and completion of training program of an accredited school or program of Radiologic Technology
- One year experience in clinical diagnostic ultrasound or completion of a formal training program in diagnostic ultrasound
- Experience and training appropriate to performance of a variety of special technical procedures performed with the CT scanner
- Experience and training appropriate to performance of a variety of technical

- One year experience in MRI or completion of a formal training program in diagnostic MRI