Our company is growing rapidly and is hiring for a hyperion. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for hyperion

- Providing training and assistance to Branch Financial teams regarding the daily P&L forecast
- Assist Divisional and Accounting teams during the Month End close
- Responsible to monitor and maintain group email inbox, including escalating issues and directing inquiries to the correct party
- Interact with all levels of management to provide financial support as needed
- Test and install vendor patches and new releases, following change-control management
- Experience with day to day support activities and job monitoring
- Perform some production support duties during off-hours
- Hyperion system design & maintenance
- Month-end financial system processing management & support
- Billing system reporting & analysis

Qualifications for hyperion

- Experience with detailed documentation including design specifications, architecture diagrams, process flows, and conversion strategies
- Expertise with Microsoft Office including PowerPoint, Project, Visio and Excel
- Access, Word, and PowerPoint a plus)
- At least 2 years of experience in Hyperion reporting and/or administration or similar financial system
- Understands the importance of collaboration and developing relationships