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Example of Hyperion Planning Job Description

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Our growing company is looking for a hyperion planning. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for hyperion planning

- Create and expand the Essbase cube structure
- The output and result of managing the Hyperion Planning Process produces timely and accurate business information, improving the ability to make financial decisions, during the annual budgeting process and on-going plan review process
- Consults and advises the Corporate Financial Planning and Analysis (FP&A) team to manage the periodic forecast processes, assist business units to complete their forecasts and budgets
- This role will also support and help manage financial planning process improvement efforts
- Provides consulting and analytical support assisting the FP&A team and Lines
 of Businesses to complete requested analysis of forecasts, actual results,
 yearly budget
- Administers Hyperion Planning reporting application to ensure the tool is ready to accept periodic forecasts and the yearly budget
- Collaborates with FP&A to coordinate periodic forecasts to ensure the timely rollup of all forecasts and the yearly budget
- Collaborates with manager and other experts in defining reporting initiatives
- Administers new users for use in the applications
- Ensures development and maintains system and process documentation

Qualifications for hyperion planning

• Translates requirements into functional specifications and high-level

- Prepares and maintains technical design documents, including technical specifications, migration instructions, migrations tickets, unit test scripts and results, according to established standards and templates
- Strong communications skills and good presentation skills are required (Fluency in English, written and verbal is a must)
- Bachelor's degree with 10+ years of experience in financial reporting systems
- Deep competency in Software/Information platform technology domains preferred
- Exposure to Visual Basic, SQL, or any database is preferred