



Example of HVAC Project Engineer Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of HVAC project engineer. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for HVAC project engineer

- Responsible for quality control of design submittals for the team and reviewing accuracy
 - Conduct walkthrough audits of facilities and interviewing facility owners/managers to determine what efficiency improvements are feasible
 - Identify energy technologies and energy savings studies/financial analysis to support development of prescriptive measures
 - Engage in project coordination duties to include financial and savings forecasting assistance, work flow management, status reporting, database management, and project file maintenance
 - Proposes development of new and/or revised UL requirements
 - May directs and review work of assigned staff
 - Responsible for execution of Energy Project, with active participation in project development, project execution, Measurement & verification plan
 - Provide necessary information on pre-requisites for Energy solution and liaise with clients, contractors and colleague service engineer for successful installation
 - Interact with HQ support team and keep updated with latest information and solutions available
 - Analyze energy consumption and identify energy savings opportunities and make recommendations to achieve more energy efficient operation
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- Must have solid engineering principles
- Degree in Engineering or related fields
- 3-5 years experience in project engineering or related experience
- Good in communication and proficient in spoken and written English
- Proficient in MS office including MS project, Auto CAD
- Bachelor's Degree (Technical, Scientific or Engineering) or equivalent 3-5+ years of HVAC equipment estimating experience