



Example of Human Resources Lead Job Description

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Our growing company is hiring for a human resources lead. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for human resources lead

- Regional subject matter expert on remuneration and equity policies, plans, regulatory requirements related to remuneration and, corporate governance of remuneration
- Consultation with management and staff on company remuneration policies and plans
- Oversee all benefit policies and renewal of benefit (including insurance) plans within Asia region
- Communicates with other departments as a subject matter expert for partner data and documentation
- Scopes and manages the project portfolio driven in alignment with senior management objectives
- Direct the strategic thinking and develop an approach and structure to the analysis required to achieve key deliverables
- Identify opportunities and work with Head of Operations and Infrastructure to execute programs that will drive productivity improvements and reduce non-value adding expense
- Develop a thorough understanding of the end-to-end vision for Human Resources (HR) and develop and drive an IT strategy that is aligned to HR's functional and holistic business goals
- Develop deep understanding of which technologies HR uses, the rationale, and the advantages, drawbacks and costs of these technologies
- Be a trusted advisor to HR stakeholders, such that the business seeks out

Qualifications for human resources lead

- Extensive onsite or in-house recruitment experience incl
- Minimum of 4 years work experience in a Human Resources or similar support role
- Oversee and Programme manage multiple HR projects including but not limited to
- Recommends, designs, delivers and implements organizational structures that are aligned with the growth goals of the organization
- Able to work and use discretion with confidential information
- Working closely with colleagues in HR Solutions, in other Service Centre locations in London in particular to ensure that we are sharing knowledge, best practice, processes spanning the teams work smoothly and that we standardise our approach wherever possible