



Example of HSSE Manager Job Description

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Our growing company is hiring for a HSSE manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for HSSE manager

- Leads incident and accident investigation process
- Assist Project Managers and Site Superintendents in administering the Site Specific HSSE Plan and developing Site Specific Risk Assessments
- The FM HSSE Manager will develop and maintain emergency plans, contingency plans, and emergency call trees for HSSE employees and contractors
- The FM HSSE Manager will contribute to aspects of the contractor accreditation program and pre-construction activities related to HSSE
- Accompanies regulatory compliance officers and third party auditors as required
- The FM HSSE Manager will track and manage the HSSE budget and maintain auditable records
- Liaise with customer's HSSE Managers and Auditors to ensure the execution of corrective actions in compliance with customer's specifications
- Ensure that HSSE IMS documents are reviewed at planned intervals to guarantee their continuing suitability, adequacy and effectiveness
- Identify relevant HSE and Security-related training needs and work with the Technical Training Department to ensure all new employees are appropriately trained
- Develop and provide HSSE Incident Investigator training for all designated company HSSE Incident Investigators

Qualifications for HSSE manager

- Self-starter with high levels of motivation and energy, strong delivery focus and edge
- Supporting the OMS implementation in GSC A&P Envelope Plant and Customer Fulfilment (CF) logistics operations including warehouse, marine terminals, land and water transport
- Providing leadership and influencing to ensure that HSSE risks associated with the logistics operations of the GSC A&P Envelope are identified and managed and to ensure HSSE performance is improved continuously
- Leading and developing the Envelope Logistics HSSE Network to ensure growth of HSSE capability, talent and provide optimum performance in service of the HSSE agenda
- Actively contributing to the envelope HSSE plan, policy and programs and the transfer of best practices in logistics HSSE among countries
- Acting as the content expert of the relevant OMS sub-elements such as marine and transport and product stewardship, GDP's and SDP's such as driving safety, marine activity and Lubes standards such as Lubes GP 482-0041 and ensuring that local processes and systems exist to meet the requirements