Our innovative and growing company is hiring for a HR reporting analyst. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for HR reporting analyst

- Management of all elements of our Exit (leavers) process, both from a systems, and scheduling of interviewing perspective
- Manage data collection and maintenance process for annual HR & TOF activities
- Provide general reporting support to the HR and Business community through the preparation and delivery of systematic generated data
- Develops and implements new innovative ways to more effectively perform prescriptive or performance reporting related duties such that will improve business results and efficiencies (process and workflow efficiencies)
- Improve data collection, distribution and visualization processes in order to improve the quality of reporting capabilities and enhance the user experience
- Utilizes internal and external data sources and through integration, novel data mining exploration, and troubleshooting of data anomalies provides consistent value-added metrics to help drive strategic insights
- Exploration that brings in and implements cutting-edge Analytical/Visualization techniques including processes, procedures and workflows
- Contributes to the gathering of analytical efficiencies on a global, regional, local and functional level
- Develops a process to translate selected reporting projects and efficiencies worth scaling to serve the broader Global HR and Business communities
- Deliver key insights to stakeholders through the delivery of metrics that

Qualifications for HR reporting analyst

- Implementation Capability
- Advanced proficiency using Microsoft Word, PowerPoint and ExcelKnowledge of MS Project, MS Visio
- Knowledge of Beeline and Talentnet systems an asset
- 2 – 6 years of HR reporting
- Expertise in Structured Query language (SQL advanced)
- Knowledge of Business Objects/OBIEE and staffing related reports