Our company is growing rapidly and is looking for a HR management. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for HR management

- Works closely with the HR Ops team to ensure seamless integration with payroll processes
- Maintains system configuration to support a variety of accrual-based plans, partnering with HR Compliance
- Develops and maintains detailed documentation of processes and procedures and implements continuous improvement solutions
- Overall responsibility for making Kronos configuration changes when necessary
- Leads system testing
- Serves as Subject Matter Expert on other brand Timekeeping projects
- Provides absence analysis and monitoring
- Overall responsibility for understanding and complying with applicable labor and regulatory considerations
- Drive user experience enhancements and mobile optimization
- To work closely and collaboratively with HR Business Partners and Resourcing Business Partners – and where necessary other roles within the division - in the division to which the role is aligned, to ensure the organisational structure data elements in SAP (and in other key systems where appropriate) for that division are accurate, and reflect the latest position

Qualifications for HR management

- Advanced capabilities with Microsoft Office products (Access, Excel,

- Proven analytical capability and problem-solving skills with the ability to independently research, assess, interpret and validate data and to make connections with identified data patterns required
- Experience with human capital data & analytics and/or with Human Capital systems a definite asset
- Strong communication skills (both written and verbal) to be able to create and share practice & process documentation, recommendations, and interactions with partners
- Demonstrate good influencing skills, with the ability to manage multiple partners at once
- Self-motivational capability, with the ability to work independently as required