



Example of HR Analytics Job Description

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Our growing company is looking for a HR analytics. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for HR analytics

- Design and build standard suite of reports for business leaders
- Manage relationships with 3rd party providers
- Build and maintain relationships with internal customers and partners including HR, IT, Benefits, Payroll and other end users of HR reporting to ensure alignment and delivery of solutions
- Create and disseminate communication and training materials for management and end users
- Identify and create KPI's and reporting for HR, Company leadership and other functions as needed
- Provide Analytic expertise and support to corporate and property HR staff
- Manages special projects at the request of management
- Prepares data & analysis while recommending, based on collaboration with the Comp
- Participates in the evaluation of jobs using established evaluation systems to determine grades and prepares records of the validity of evaluators FLSA exemptions for review by the Comp
- Participates in and/or conducts wage surveys recommended by the Comp

Qualifications for HR analytics

- Experience in ETL technologies, oracle ODI
- Proficiency in statistical packages Eg

- Manager role with significantly larger management scope
- Excellent experience doing statistical analysis and effectively present the data
- Experience in the HR field in a MNC and HR Analytics will be an added advantage