



Example of Housekeeping Aide Job Description

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Our company is growing rapidly and is looking for a housekeeping aide. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for housekeeping aide

- Maintain cleanliness and organization of floor closets
- Remove all dirty linen from assigned Room Attendant's carts and closets and place in laundry chute
- Working at Our Lady of Peace is definitely more than just a job too
- Receives assignment from Environmental Manager
- Vacuuming, sweeping, dry/wet mopping, scrubbing, sanitizing/disinfecting floors
- Ensures privacy of residents during performance of duties
- Adheres to established company policies and procedures regarding quality assurance, fire, and safety
- Performs outside work such as removal of light snow, sanding and salting as required
- Cooperates with other departments in such tasks as transferring residents, moving and storing supplies, furniture and equipment
- Participates in company meetings as assigned

Qualifications for housekeeping aide

- Must be flexible to work weekday and weekend shifts
- Completion of high school education or equivalent preferred
- Under close supervision and in accordance with defined procedures and established schedules and assignments, performs a variety of comprehensive

- Spray, buff floors with low and high speed floor machines
- Any other related duties as assigned
- Must be able to read, write and understand instructions in English