



Example of Hospital Aide Job Description

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Our company is growing rapidly and is hiring for a hospital aide. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for hospital aide

- Inspect and supply needed CO2, nitrogen and O2 tanks for the surgical suites
- Must be able to follow oral, written assignments and have full knowledge of basic environmental duties and a basic knowledge of the SHARE program
- A minimum of 6 months Environmental Services experience preferred
- Participates in High Reliability program by keeping management informed about the effectiveness on the tools for the no lift policy for the department including the use of Barton lifts and slip sheets
- Will answer phones & scan documents & other minor clerical functions as needed to speed the flow of patient care in the imaging department
- Assists patients w/ambulation
- Assist the Therapist in carrying out the orders that the Therapist requires for the patient's rehabilitation
- Check, order, and stock equipment/supplies
- Clean, organize and label, maintain equipment, including labeling and maintaining identification of existing equipment
- Complete data entry for the Therapist and for patient care purposes

Qualifications for hospital aide

- Ability to insure sanitation of department
- Able to stand and walk majority of shift, and ability to lift, bend, reach and twist repetitively

- Less Than HS Graduate and High school diploma/GED preferred
- Routine office and clerical duties as assigned
- Assist patients in safely using the exercise equipment correctly