



Example of Home Care Director Job Description

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Our company is growing rapidly and is looking for a home care director. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for home care director

- Fosters an authentic learning environment through coaching and modeling of effective dementia care practices (Refer to IM.03.01.01, EP 5 and HR.01.05.03, EP 24)
- Establishes and implements policies and procedures for rehabilitation
- Monitors staffing levels and capacity
- Recommends, plans and implements new patient care services to keep the agency market competitive and produce positive clinical outcomes
- Supports development of staff members to fullest potential by effective coaching, counseling and mentoring
- Contributes to the annual Home Health Operational plan
- Manages and controls financial outcomes of department by effective use of resources, both human and material
- Participates as a key member of the Home Health Operations committee
- Keep ED informed of serious patient care and personnel issues
- Check and respond timely to emails and voice mail

Qualifications for home care director

- Ability to consistently demonstrate commitment to the mission and Business Code of Ethics and adhere to the Organizational Integrity Program
- Master's in Healthcare Administration or Business Administration or equivalent discipline required
- Understanding of and performance related to expertise in customer service
- Demonstrated ability to oversee and set-up call center services

