



# Example of Historian Job Description

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Our innovative and growing company is searching for experienced candidates for the position of historian. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for historian

- Train end-users on basic system functionality
- Provide end-user support including troubleshooting problems at the application level and basic hardware troubleshooting (includes working with vendors to resolve issues)
- Support/Lead written investigations of abnormal events, root cause analysis, corrective or preventative actions, and system review/assessments
- Interpreting construction work to ensure compliance with contract drawings and specifications FEMA Public Assistance policy and procedure
- Help the team with feature development by implementing classes
- Debugging issues and fixing software bugs
- Prepare VMs with various versions of products installed and configured
- Reproduce certian software issues documented in Tech Notes and create a Database of issues, test fixes and workarounds
- Run the automated and manual tests
- Help the team with test automation

## Qualifications for historian

- DCS and/or PLC Systems Administration
- BA in History, Geography or related field
- Able to type 45 wpm with 90 percent accuracy
- 2 years' work experience is a plus

- Ability to analyze primary and secondary source historical records and understand their historical context