



Example of Healthcare Compliance Job Description

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Our growing company is looking to fill the role of healthcare compliance. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for healthcare compliance

- Recommends need for new policies, procedures, and training curriculum to ensure business compliance effectiveness
- Establishes and develops relationships with business leaders, including but not limited to commercial, medical, regulatory, clinical, legal and compliance to drive HCC the global training strategy regional implementation and execution
- Implements, delivers and manages the HCC training program in the Americas according to the defined strategic plan
- Develops and maintains all course content, audio/visual aids, handouts, learning aids, communications, SharePoint sites and other training materials / tools as required to provide continued training tools and resources for Globally shared materials
- Maintenance of all training programs/systems
- Incorporates new training techniques for improved delivery of job knowledge
- Identifies areas of improvement on existing programs and implements enhancements or changes for effectiveness
- Enhances the culture of integrity and compliance by leading efforts with Global Corporate Communications and Global Compliance teams to develop and deliver HCC communications to promote continued awareness
- Manages Global Compliance SharePoint site on OurCelgene
- Oversees and maintains the learning management system assignments for Global Compliance organization

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- Minimum 10 years of experience in pharma/ biotech related to development of training programs, curriculum development, and learning management systems
 - Proven ability to develop training materials, conducting workshops, classroom, and remote/online training
 - Knowledge and experience developing a complex global strategic training program
 - Knowledge in developing and executing strategic communication plans
 - Ability to research, develop, write, and effectively communicate information within a health care compliance environment
 - Understanding of process for defining and implementing policies, procedures and SOP's