



# Example of Health Services Consultant Job Description

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Our innovative and growing company is looking to fill the role of health services consultant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for health services consultant

- Manage multiple projects on behalf of PCG, both in the New England area and across the country, related to government cost accounting in the health and human services area
- Manage a team of direct reports, additional staff working across assigned projects
- Manage client relationships related to these and other projects
- Gain understanding of the Federal Medicaid program and other health and human services programs, including Medicaid, SNAP, Title IV-E, Title IV-B, Temporary Assistance to Needy Families (TANF), and/or Workforce Development
- Interact with technology team responsible for supporting software tools used to execute software
- Manage sales and marketing efforts necessary to support and grow business
- Participate and support Center of Excellence, Practice Area, and firm-wide initiatives related to various non-project related initiatives
- Collaborate on other PCG projects as necessary
- Deliver successful consulting engagements (sometimes multiple at once), addressing our clients' business and technology challenges, delivering lasting and distinctive outcomes and value
- Solve complex, ambiguous business, change and technology problems, bringing structure and rigorous analysis and planning

- Perform file maintenance, testing & release of new/modified programs
- Create and maintain processing documentation for each platform
- Create process improvements to streamline the processing tasks, including running pre-defined scripts and writing new scripts to improve process
- Provide status updates to various teams involved with account teams
- Project and personal time management skills that enable the individual to manage multiple tasks simultaneously
- Logical/technical mindset and problem solving skills that enable to understand various processes and work within and around them and to understand, identify, and resolve problems in the process