



# Example of Health Information Technology Job Description

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Our company is looking to fill the role of health information technology. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for health information technology

- Work with Career Services and School Director to strategize and support achievement of placement goals
- Participate in the strategic planning process, and whenever necessary, be aware of and respond to concerns raised by students, peers, administration, and the community
- Support achievement of School of Start, Retention, and Placement goals
- Deliver assigned classes in accordance with College loading policy and course objectives
- Our Southern Office in the Atlanta, GA area (Alpharetta) or our Central Office in the Minneapolis, MN area (Arden Hills)
- Supervises, evaluates and manages department faculty and support staff
- Prepares reports for College administration on all program activities, standards, accreditation requirements, external meetings, educational concerns, and student issues and successes
- Ensures faculty and students meet standards and guidelines regarding didactic or clinical activities at multiple off-campus medical facilities
- 40%-50% travel (internal meetings and customer engagements)
- Describe the critical success factors that can facilitate the development and implementation of better Information, Information Management Technology and Information Technology systems

## Qualifications for health information technology

- Experience with data presentation, statistical analysis tools, and software concepts associated for the presentation of quantitative information
- Bachelor's or advanced degrees from an accredited institution required
- Six (6) to eight (8) years' experience in healthcare, business or pharmaceutical industry
- Three (3) to five (5) years' experience in a healthcare system working with population health clinical tools
- Ability to connect BI business priorities at tangible level to broader trends in Health IT
- Ability to extract business implications and take action on them within the organization