



# Example of Health Informatics Specialist Job Description

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Our innovative and growing company is searching for experienced candidates for the position of health informatics specialist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for health informatics specialist

- Provides leadership and direction in coordinating all aspects of planning, design, development, implementation and evaluation of information technology projects that impact clinical departments and clinical information systems
- Leads and participates in system wide multidisciplinary workgroups to identify opportunities for optimization of complex workflows, improved patient outcomes and incorporating evidence based practice in clinical information systems
- As Education Coordinator, evaluates and develops the educational curriculum, training materials, training teams and training plan for end-users of clinical information systems
- Perform client-specific analysis demonstrating the financial and clinical impact of wellness strategies by leveraging data analysis methods at various levels of complexity
- Conduct ad hoc analysis by synthesizing data into meaningful information, enabling our clients and internal partners make better decisions regarding the health and well-being of our customers
- Act as a resource, subject matter expert and partner for internal partners across the enterprise
- Engage and collaborate with system administrators for databases such as

- Participate actively in the electronic medical record (EMR) system implementation and improvement
- Manage medical informatics IT project lifecycle processes related to the EHR including translating requests from leadership and applying specific clinical, population health and/or analytical knowledge and expertise to develop clinical workflows and directly implementing or working with application teams to implement solutions
- Provides a variety of training concepts, practices, and procedures

### **Qualifications for health informatics specialist**

- Minimum of 4 years of Financial/Clinical Experience in the managed care industry or Public Health Care
- Proven experience in managing multiple priorities and agility in adapting to change
- Proven skill in understanding individual market dynamics (healthcare providers, employers, and competitors, skill/experience in quality/payment innovation programs, health plan performance, ) to set strategies/tactics to achieve both cost and quality objectives
- 3+ years clinical patient care experience within an EMR environment required
- Two or more years of experience in an analyst or related role in a business, government or nonprofit setting strongly preferred
- Bachelor's degree in business, mathematics, statistics, or other related field preferred