



Example of Gym Attendant Job Description

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Our company is looking to fill the role of gym attendant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for gym attendant

- Maintain an attendance register for all sporting and fitness facilities
- Provide support to Defence personnel for authorised sporting or gymnasium activities
- Assist staff in equipment set-up/disassembly for sporting activities
- Provide a booking service for all sporting and fitness facilities
- Manage the allocation of sporting and fitness facilities
- Notify the Domestic Services Coordinator and/or the Sport & Recreation Supervisor of any facilities requiring servicing and/or repair
- Provide a Sporting and Physical Training equipment booking, issue and receipt service
- Manage and account for all sporting and PT clothing and equipment
- The ability to follow proper procedures and keep to strict time management
- The ability to work closely with the Engineering department to administer preventative maintenance procedures and to limit equipment down time by ensuring proper care and use

Qualifications for gym attendant

- Have or be willing to obtain a Working With Children clearance
- Be an Australian Citizen and able to obtain a Defence clearance
- Must be an Australian Citizen and able to obtain a Defence clearance
- The ability to report equipment malfunctions promptly and accurately
- The ability to receive and deliver information promptly and accurately

other areas as necessary