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Example of Group Underwriter Job Description

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Our growing company is hiring for a group underwriter. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for group underwriter

- Review and approve applications exceeding approval limits of the life underwriters
- Coordinated track of all sensitive result cases
- Analyze and interpret medical and non-medical information to assess the medical risk of Group Plan Members and their dependents requesting Group Life, Health, Critical Illness, and Disability coverage
- Effectively communicate with Plan Members, Plan Sponsors, and medical professionals regarding individuals and their health
- Provide support and excellent customer service to Plan Members and Plan Sponsors who have questions regarding their benefits and group insurance plan
- Develop and maintain positive co-operative working relationships with Group Benefits business partners to deliver excellent customer service to Plan Members and Plan Administrators
- Research ABS, industry and company information and produce market commentary
- Evaluate potential transactions to determine the quality of lending opportunities and appropriate transaction structure to maximize return on investment
- Perform due diligence including industry, company and financial analysis
- Perform internal deal screening, risk analysis, and pricing analysis and assist with the internal credit approval process

- Bachelors degree in business, finance, economics, mathematics, and/or related field
- Minimum of 4 years of Group Insurance Underwriting and/or Special Risk Underwriting skills and experience
- Minimum of 5 years progressive experience working in group insurance environment and 3+ years of experience working in underwriting environment
- Must complete a basic Math test
- Bilingual in French and English with excellent verbal and written communication skills
- University degree or college diploma with concentration in medical or health sciences