



Example of Group Reporting Manager Job Description

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Our company is looking to fill the role of group reporting manager. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for group reporting manager

- Previous indirect taxes experience required
- Great people manager with experience in managing global teams preferred
- Track record of striving for continuous improvement and delivering enhancements to the control environment for key processes which you have been responsible for
- Manage and review the processes performed by the out-sourced finance analysts as appropriate, including that any journals are reviewed, authorized and processed correctly and all centrally held consolidation journals have been processed
- Review the monthly trading results for specific regional operations for accuracy and ensure adequate explanations for variances are obtained
- Monitoring and reporting on items allocated to central corporate markets to ensure robust control and accuracy
- Management of the preparation of the monthly income statement report for review and approval by the Group Financial Controller and Group CFO prior to issue to the CET
- Prepare and review the monthly Board Report containing the Group's consolidated financial results prior to issue to the CET and Board
- Promote and initiate process improvements in all areas especially the income statement
- Maintain strong communication with Regional and Corporate finance staff in regard to all aspects of monthly financial reporting

- People management experience, ability to manage and coach team members
- Experience in the preparation and audit of statutory financial reports for listed entities
- Experience in reporting to Boards and Audit Committees and senior leadership desirable
- Experience in managing multiple stakeholders and prioritise their needs
- Qualified accountant with post-qualified experience
- At least 5 years of professional experience in Finance role