



# Example of Group Program Manager Job Description

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Our company is growing rapidly and is looking to fill the role of group program manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for group program manager

- Ensure product & process standardization across different product families and global locations
- Establishing best business processes for their unit
- Managing the workflow and policy-processing support needs and changes
- Serve as the primary 'IT business user' with involvement in IT projects affecting the BU/SSU
- May include quality control of system use
- Define the scope of the project in collaboration with management
- Define the vision and roadmap for a process-driven PMO organization to support SBG Care
- Manage the overall portfolio of initiative within SBG Care, utilizing key metrics and leading indicators, with dependency management, risk mitigation & trade-off decisions at the portfolio level
- Drive cross-functional execution of multiple large-scale programs, from requirements to delivery and ensure that programs deliver desired business outcomes, on time, and with high quality
- Lead and grow a team of PMO practitioners to attain the PMO vision

## Qualifications for group program manager

- Fluent in both English and Hebrew - Business capability
- Certificate in Project Management (PMP) or Lean Six Sigma experience

- Ability to identify, analyze and evaluate problems and recommend sound solutions
- Prior experience in health care delivery and clinical care
- Knowledge of accreditation standards
- Develop and maintain the currency of the JTAC class syllabus ensuring it satisfies the requirements of the JCAS MOA and aligns with JP 3-09, JP 3-09.3, JFIRE and other sources of doctrine and TTP adopted by the JCAS Executive Steering Committee (ESC)