



# Example of Group Program Manager Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our innovative and growing company is searching for experienced candidates for the position of group program manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for group program manager

- Researches and implements innovative methodologies to address operational process redesign for improving patient access to services
  - Researches and identifies related benchmarks to be used in establishing internal standards, targets and/or practices
  - Works with organizational leaders to incorporate evidence based best care practices into redesign
  - Develops thorough understanding of clinical and operational data systems integral to providing analytical support
  - Develops and maintains performance dashboards for projects
  - Analyzes, forecasts, trends and presents key metrics for project evaluation
  - Acts as liaison, problem solver, and facilitator using consulting and change management principles
  - Directs and assigns projects to clerical and clinical personnel as it relates to key project initiatives
  - Represent and balance the needs of multiple functional groups in contract negotiations including but not limited to the business unit lead, sales, marketing, branding, procurement, compliance, supply chain, support, finance
  - Ensure adherence and conformance to standard launch processes across the customer portfolio of projects and in all Global BCS locations
-

- Knowledge of collection and analytic missions and programs and projects designed to improve US IC capabilities to address key issues therein
- Bachelor's Degree required in Health Care Administration, Business Administration, Nursing or related field
- At least two years in a leadership position required
- Project management, process improvement, data management and analytics required
- Experience in working with populations with physical and/or intellectual disabilities preferred
- Health care management and finance experience strongly preferred