



Example of Global Sourcing Job Description

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Our growing company is looking for a global sourcing. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for global sourcing

- Support Production (Lands' End and Sears) with DUNS set up
- Manage professional fee budget through negotiations with teams to effectively consolidate model time
- Manage Office Supply budget ensuring teams needs are met and within budget
- Coordinate and communicate all vendor and mill visits
- Respond to and distribute perspective vendor/mill inquiries
- Coordinate travel and expense reports for Directors
- Brief managing Director with weekly progress reports
- Supporting the implementation of DTV principles and building scalable Value chain solutions across the chemical sub-categories
- Supporting global raw material portfolio consistency
- Support the Chemical Category sub category strategies

Qualifications for global sourcing

- Strong people management skills (as applicable)
- Significant prior experience in all elements of sourcing and category management for indirect services, including professional services and business process outsourcing
- General technical knowledge of indirect spend categories
- Ability to collaborate and partner with designated business unit customers and the Service Provider tea
- Strong relationship, change management and project management skills

