



# Example of General Production Job Description

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Our company is looking for a general production. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for general production

- Manually remove molds from racks onto a process belt for final preparation to be packaged for shipping
- Good communication skills and ability to read, speak and write english
- Ability to attention to detail
- Ability to comply with safety guidelines
- Loading plastic into machines
- Inspecting the quality of the finished product
- Preparing the products for shipment
- Will be weighing, mixing, and blending batches of extruded product based on given instructions to create specific colors for plastic material
- Operate plastic extrusion equipment
- Verify and load raw materials into weighing and mixing equipment

## Qualifications for general production

- Be able to follow clear instructions
- Must be able to pass measurement and fraction/decimal conversion tests
- Basic computer skills such as keyboard familiarity is a must
- Ability to frequently lift or move material weighing up to 40 pounds
- 2 professional references to verify most recent work history
- Perform a task requiring continuous/repetitive movement, including grasping, pinching hands, flexing, and extending arms