



# Example of General Production Job Description

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Our company is growing rapidly and is hiring for a general production. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for general production

- Frequently loads, unloads, lifts, moves, and/or positions products and materials weighing up to 40 pounds
- Properly packs parts in correct storage container per packaging instructions to meet customer requirements
- Monitors material usage and floor stock to ensure accurate inventory in order to keep production moving
- Ability to be able to multi-task
- Deliver food commodities from prep areas to production lines
- Hand scoop/count frozen or warm commodities
- Lift and/or carry 50 lbs regularly (Up to 2x/minute) throughout shift
- Identify and sort our product that doesn't meet our high production standards
- Pull multi-pan racks weighing up to 1,000 pounds up to 200 yards at a time up to 15-25 times per shift
- Work in a refrigerated or warm area with temperature ranging from 0-100°F

## Qualifications for general production

- Maintain line production
- Able to understand verbal and written instructions in English
- Ability to stand for 8 hour or more
- Ability to communicate team members and management

