



# Example of Functional Manager Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our growing company is looking to fill the role of functional manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for functional manager

- Collaborate with Strategic Demand Managers, business process owners and end users to clearly identify and understand business needs and requirements specifically EDI and other B2B integrations
- Identifies and proposes B2B solutions for SAP-related business processes enabled by EDI in support of internal clients and external trading partners
- Assists Technical resources in identifying and resolving daily support issues
- Establishes and maintains communications within BPT, internal business clients, with 3rd party support team, and with external trading partners
- Thorough understanding of the e-commerce toolset capabilities
- Competent to work at a high level of all phases of e-commerce process and transaction-level development activities, including regression testing
- Can lead e-commerce initiatives with minimal assistance and act as project manager for EC initiatives
- Can actively participate in Global BPT initiatives as an e-commerce functional resource familiar with e-commerce and SAP capabilities, limitations, and integration points
- Creates / maintains e-commerce functional documentation including detailed functional specifications
- Identify best practices and recommend process improvements across the Software Development Lifecycle

## Qualifications for functional manager

- Experience managing software development projects required
- Accountable for ensuring high customer focus within the functional process
- Ability to thrive in a high pressure, highly interactive environment focused on business/market needs
- Ability to handle escalations, influence both up and throughout the company, and ability to manage expectations
- Creative and service-oriented