



Example of FP & Analyst Job Description

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Our innovative and growing company is looking to fill the role of FP & analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for FP & analyst

- Helping to maintain and update templates, both within reporting software and spreadsheets, and hence aiding the consistency of management information throughout the firm
- Involved in the review and analysis of the financial performance of the operating companies, plus the preparation of key monthly financial reports
- Assist with the preparation of Board presentations and other adhoc reviews
- Analysis of a group of territories and point of reference for financial operating matters
- Preparation and analysis of monthly financial reports produced by the FP&A team including revenue, income statement, cashflow segments
- Variance investigations upon the monthly actual and forecast results compared to budget upon not only income statement but also cashflow on a group, divisional and operating company level
- Assist with process and reporting improvements in order to smoothly integrate Paramount partner product into the business
- Customer quoting
- Customer on-boarding procedures
- Legal negotiations, including non-disclosure agreements and service-level agreements

Qualifications for FP & analyst

- BPC for SAP is beneficial

- Commitment to accuracy and ability to review your own work is a must
- Strong spreadsheet proficiency, preferably Excel
- Prior experience with reporting software desired but not essential