



# Example of FP & Analyst Job Description

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Our company is searching for experienced candidates for the position of FP & analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for FP & analyst

- Creation of the annual budget and updated monthly P&L and product forecasts
- Key Business analytics & reporting
- ECommerce ROI modeling (marketing, other investments)
- ECommerce and Corporate area Capital Expenditure Planning / Forecasting
- ECommerce and Corporate project Hindsight analysis
- Deep dive" evaluations of business performance and opportunities
- VP eCommerce
- Corporate areas (listed above)
- Marketing & CRM
- Capital Project department

## Qualifications for FP & analyst

- Working closely with CFA's to ensure all customer pricing decisions are captured in forecasting / budget submissions
- Identify relevant KPI's that need to be tracked on a regular basis
- Review performance of business drivers and business partner with key stakeholders regarding potential recommendations on a frequent basis
- Review budget models and review methods of streamlining the modelling process
- Own the P&L for the shared services and provide relevant insights to key

- Act as a key business partner towards analytical decision making for the business