



Example of Foreman Job Description

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Our company is growing rapidly and is hiring for a foreman. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for foreman

- Ensure all site operatives are trained to use any plant and equipment and they are using it safely and for its correct purpose at all times
- Primary responsibility will be vacation fill-in and direct supervision of various operations departments
- Meet and/or exceed production goals
- Employee safety and training compliance
- When working with coworkers employed as Material Spotters/Dump Men, constant eye contact will be maintained with this person when backing, communicating using hand signals, or other movements
- Front-line lead employee responsible for performing, leading, training and directing the activities of a crew in the installation and repair of pipe rehabilitation products
- Ensure the coordination of a section of works on a larger project or entire medium sized project or several smaller projects
- Build and develop the team to deliver all aspects of the project requirements
- Provide, monitor and control labour plant and materials to meet the programme
- Manage sub-contractors and direct workforce

Qualifications for foreman

- Demonstrate familiarity with inventory management

- Demonstrate welding abilities with increasing display of performance
- Welding certification, Safety and Quality procedures and other training provided by company
- Must have ability to travel within a 150-300 miles area of work location, as necessary
- Must be able to climb ladders and perform work at elevated heights